

## SCHEDULE "B"

### WORK PLAN

TASK	PROJECT DELIVERABLES	TIMING
Strategy Planning	Strategy Report	May - June
Feasibility Study	Analysis of the relevant market Report	May – September
Market Research Study	Report and Survey Results	June - October

This is a sample of what a Schedules B and C could look like. In this scenario the Partner is completing a project under the product development category. The project is in the very early stages and the partner wants to complete a strategy for their new product. The Partner has attended RTO lead training and has been approved for 1:1 (matching) ratio funding. Elements from schedule B connect with Schedules C as indicated by the highlighted areas. Please keep in mind that the Schedules B and C are put into your Partnership Fund Contract, any changes to this budget will require agreement between the RTO and the Partner. All budgets for the Partnership Fund are HST Inclusive.

**SCHEDULE "C"**

**BUDGET**

<b>PROJECT DELIVERABLES</b>	<b>VENDOR</b>	<b>ELIGIBLE COSTS</b>
Strategy Report	ABC Strategy	\$ 5000.00
Analysis of the relevant market Report	A1 Example Company	\$3000.00
Report and Survey Results from Market Research Study	123 Company	\$10,000.00
<b>TOTAL Eligible Costs for Approved Project</b>		<b>\$ 9,000.00</b>
<b>TOTAL Costs for the Project</b>		<b>\$ 18,000.00</b>

**Reminder: Total Eligible Costs for the Approved Project is the amount that RTO 9 will contribute to the project and the Total Costs for the Project is all costs associated with the project from all vendors and includes all project expenses. This may include project costs that are over and above the amount contributed through the Partnership Fund by RTO 9 and the matching funds from the Partner.**